25 February 2019

To

**The Principal**

Sylhet Women’s Medical College

Mirboxtula, Sylhet

**Subject: Application for the promotion as Assistant Professor.**

Dear Sir,

I beg most respect fully state that I am Dr. Syed Marjan Ahmed , MBBS,MPH (Community Medicine) working as a lecturer of community Medicine department in your renowned Medical College since 05th February 2018. Along this I also worked in this institution as a lecturer of Anatomy department during time period of November 2014- July 2015. And later on I moved to NIPSOM, Dhaka talking study leave to complete my post-graduation MPH (Community Medicine). Now I want a promotion to upgrade my post as Assistant Professor.

So therefore, I pray and hope that you will be kind enough to grant my application and will promote me to my desire post.

Your obediently,

**Dr.Syed Marjan Ahmed**

Lecturer

Department of Community Medicine